**Uganda Virus Research Institute**

**PAYEE BANK INFORMATION**

UVRI is implementing an Electronic Fund Transfer (EFT) system as the preferred method of payment for payees. The EFT system allows payments to be credited to the payee’s designated account electronically, payments are more predictable, with reduced delays and remittance information is provided to the payee on their bank statements. Payees are required to complete this form **and** obtain their bank confirmation **before** returning it to UVRI Accounts Department ; Attn of Senior Accountant .

**EFT/TT Authorisation**

I /we hereby authorize UVRI through the Senior Accountant to deposit funds due into the bank account named below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Organisation /individual: | |  | | |
| Physical address: | |  | | |
| Name on bank account: | |  | | |
| Bank name: | |  | | |
| Bank address: | |  | | |
| Bank account number/IBAN: | |  | | |
| Bank SWIFT Code:  (for Foreign payments only) | |  | | |
| Signed: |  | | Date: |  |
| Name (in full): |  | | | |
| Position (if applicable)\*: |  | | | |

**Please note that the person signing must have authority to transact on the above mentioned account.**

**Bank Verification:**

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | Bank Stamp |  |
| Name (in full): |  | | |